



# Maidenhead Marlins Level 3 Distance Meet (Licence #TBA)

Braywick Leisure Centre, Braywick Road, Maidenhead SL6 1BN

Sunday 02<sup>nd</sup> June 2024

## Promoter's Conditions and Competition Rules

This meet is affiliated to Swim England South East Region and will be held under Swim England laws and Swim England technical rules together with the conditions and rules described in this document ("Conditions").

This event is aimed at Club Swimmers in accordance with Swim England Open Meet Licensing Guidelines Level 3 and Swim England safe competition Guidelines.

### AGE GROUPS / ENTRY CATEGORIES

1. Age groups are 12/13, 14/15 & 16+
2. Age at Midnight **31<sup>st</sup> December 2024**.
3. Swimmers must be 12 years of age (or older) on 31<sup>st</sup> December 2024.
4. Swimmers must be or have applied to be registered with Swim England and may only enter events in their own age group.
5. In accordance with Swim England's Transgender and Non-Binary Competition Policy swimmers must enter either Male/Open or Female category
6. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.

### EVENTS

7. Heats will be run with all ages seeded together based on entry times and the slowest swimmers first.
8. The promoter reserves the right to amend the Programme of Events to ensure the smooth running of the meet.
9. It is the responsibility of the individual to report to the stewarding area in sufficient time for each event.
10. The Promoters will not be held responsible for a swimmer missing the start of their heat.
11. Starts will be "over the top" where possible, at the Referee's discretion, to ensure that the events run to time in each session.

### AWARDS

12. All events will be 'heat declared winner'. Awards will be made to the top three placed swimmers in each age group as per point 1 above.
13. Presentations will not be made. Awards should be collected from the awards table.



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### ENTRIES

14. Entries will open at 9am on Sunday 14<sup>th</sup> April 2024. The **Closing Date** for entries is Midnight on Sunday 28<sup>th</sup> April 2024. Entries will be accepted on a first-come-first served basis. The promoter reserves the right to bring forward the closing date once the maximum number of entries is reached.
15. All swimmers will be placed into heats based on their submitted entry times, slowest to fastest.
16. Entries must include date of birth and Swim England registration number details. The names and club for each swimmer must be the same as those registered with Swim England.
17. Club entries *must* be made in an electronic format using the Hytek Team Manager entry software. The entry file set will be available for download via <http://www.maidenheadmarlins.com>. TeamUnify .sd3 files will also be accepted. Manual entries will not be accepted.
18. Individual entries will be accepted for individuals only if made in an electronic format using the Hytek Team Manager entry software. The entry file set will be available for download via <http://www.maidenheadmarlins.com>. TeamUnify .sd3 files will also be accepted. Only 1 entry file will be accepted from any club.
19. Clubs are responsible for ensuring adequate provision for supervision of their swimmers is made in line with up-to-date Swim England Guidance.
20. All clubs must return a fully completed signed Summary Entry Form by email. Entries will only be entered into our systems and processed once a fully completed signed Summary Entry Form and any fees due have been received and cleared.
21. Correct payment for entry fees and coach/TM passes should be paid by direct bank transfer (please use your club's name as a reference so that we can identify your payment).
22. Bank transfers should be made the the following account:

|              |   |                                  |
|--------------|---|----------------------------------|
| Account Name | : | Maidenhead Amateur Swimming Club |
| Account No   | : | 49327143                         |
| Sort code    | : | 60 – 13 – 35                     |
| Reference    | : | [Your club name]                 |
23. The Promoter reserves the right to restrict entries to meet allocated pool time or on health and safety grounds.
24. Any entry not accepted will be refunded in full; no other monies will be refunded. Funds for any entries not accepted will be refunded by bank transfer shortly after notification of rejection.
25. Entries must be received before the Closing Dates. Details of accepted entries will be posted on the Maidenhead ASC website and circulated to attending clubs as soon as possible after closing.
26. The submission of entries will indicate acceptance of these Conditions.



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27. Withdrawals due to Certified Medical Reasons will be refunded by Maidenhead Marlins Swimming Club shortly after the meet has been completed.

#### **CHARGES**

- Entry Fees: £13.50 per event (to include the regional levy per event)
- Spectator Entry: £6.00 per Adult Children & OAP free. Payment by card is preferred.  
It is our intention to allow spectators, subject to confirmation nearer the time. Spectators may also be requested to follow certain precautions for the benefit of all swimmers, volunteers, officials, and fellow spectators.
- Coach Passes: £5.00 each to include refreshments and a car park pass. Passes will be issued to Qualified Swimming coaches & Team Managers with up to date certification.

#### **OFFICIALS**

28. Without sufficient licensed Swim England officials, we will not be able to run this meet. We would really appreciate all clubs sending swimmers to provide names and contact details of as many willing officials as possible on the entry form. Thank you.

#### **FACILITIES**

29. This gala will take place at **The Braywick Leisure Centre, Braywick Road, Maidenhead SL6 1BN** ("Braywick") which offers a ten lane 25m pool with anti wave lane ropes, automated officiating equipment.
30. Pay & Display parking is available at Braywick. Parking is free on Sundays.
31. A secondary strobe light will be available for this meet.
32. Backstroke ledges will not be available for this meet.

#### **WARM UP**

33. The pool will be available for warm up at the start of each session. Timings will be as indicated in the Schedule of Events and the Programme.
34. Swimmers should swim in the direction indicated by the lane direction cards during warm up.



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35. Warm up marshals will be appointed, it is the coach's responsibility to supervise their swimmers during this period so as not to endanger themselves or others whilst in the water.
36. Diving is not permitted during warm up except in designated sprint lanes as advised by the warm up marshals.
37. A training pool will also be available throughout the day for supervised swim down/warm up.

#### **GENERAL**

38. For safety and comfort reasons, we request that all swimmers place their swimming bags in the lockers provided. The lockers require a small padlock to be brought with the swimmer. Strict policy of no large bags are allowed on the poolside.
39. The changing rooms are unisex and will be patrolled during the Meet to ensure the safety of all the swimmers. It should also be noted that Braywick has security cameras in operation in this area. Only swimmers, officials, chaperones (Team Managers) and coaches with passes will be allowed into the changing area or poolside.
40. Possessions and articles must not be left unattended as neither the Promoters nor Braywick Leisure Centre will accept any liability for any loss or damage that may occur during the meet.
41. Swimmers must wear suitable clothing and footwear on the poolside. No wet clothing is allowed in the spectator seating area.
42. Any conditions not covered in the competition rules will be dealt with in accordance with the laws of the sport and at the discretion of the Promoter. By submitting an entry, participants agree to be bound by any decisions made by the Promoter.

#### **HEALTH AND SAFETY**

43. All participants must observe the safety precautions in operation at the Braywick Leisure Centre.
44. Swimmers and coaches must ensure that they take no action that could potentially endanger themselves or others.
45. Supervision and behaviour of the swimmers is always the responsibility of their swimming clubs.
46. Prior to leaving the pool area, swimmers must dry off and put on appropriate clothing and footwear.
47. It is the responsibility of competitors, coaches, and clubs to ensure that all swimmers are competent to the standard of the Swim England Competitive Start Award. Competitors may start from the side or in the water.



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### DATA PROTECTION

48. Entries for this meet will be held and processed on a computer. By submitting entries, consent is deemed to have been given, as required by current legislation, to the holding and processing of personal information on a computer for the purposes of this event. It will then be subsequently deleted. Personal data, including submitted and recorded times, will be publicly available and accessible via the Internet before and after the meet.

### CONTACT DETAILS

49. The meet is promoted by Maidenhead Amateur Swimming club.
50. For any information regarding the meet please see <http://www.maidenheadmarlins.com> in the first instance (select the Maidenhead Meets tab).
51. For queries and submission of electronic entry files please email [openmeets@maidenheadmarlins.com](mailto:openmeets@maidenheadmarlins.com).

### QUALIFYING TIMES

#### UPPER AND LOWER QUALIFYING TIMES

Upper and lower qualifying times apply for this meet.

| Open/Male  | 12 - 13 |       | 14-15   |         | 16+     |         |
|------------|---------|-------|---------|---------|---------|---------|
|            | Upper   | Lower | Upper   | Lower   | Upper   | Lower   |
| 1500m Free | 17:15.0 | NT    | 16:45.0 | 21:45.0 | 16:00.0 | 20:30.0 |
| 800m Free  | 09:15.0 | NT    | 08:45.0 | 11:55.0 | 08:30.0 | 11:30.0 |
|            |         |       |         |         |         |         |
| Female     | 12 - 13 |       | 14-15   |         | 16+     |         |
|            | Upper   | Lower | Upper   | Lower   | Upper   | Lower   |
| 1500m Free | 17:45.0 | NT    | 17:00.0 | 22:30.0 | 16:30.0 | 21:00.0 |
| 800m Free  | 09:30.0 | NT    | 09:15.0 | 12:15.0 | 09:00.0 | 11:45.0 |

### REGISTRATION

There will be no signing in. Once an entry has been accepted, a competitor shall swim or give notice of withdrawal. Notice of withdrawals from a club should be declared to the Recorders advertised start time of the warm up for each session.



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## SCHEDULE OF EVENTS

| <b>Session 1</b><br>Sunday 02nd June 2024 |                             |
|---|-----------------------------|
| <b>Warm Up: 14:30 – 15:20</b>             |                             |
| <b>Start Time: 15:30</b>                  |                             |
| <b>Estimated Finish Time: TBC</b>         |                             |
| 101.                                      | Open / Male 800m Freestyle  |
| 102.                                      | Female 1500 m Freestyle     |
| Comfort Break for officials               |                             |
| 103.                                      | Open / Male 1500m Freestyle |
| 104.                                      | Female 800m Freestyle       |



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## SUMMARY ENTRY FORM

|   |               |
|---|---------------|
| CLUB  |               |
| CONTACT Name  |               |
| CONTACT ADDRESS   |               |
| EMAIL   |               |
| TELEPHONE NUMBER  |               |
| Total number of swimmer entries   |               |
| Total cost of swimmer entries   | @ £13.50 each |
| Number of coach passes  |               |
| Total cost of coach passes  | @ £5.00 each  |
| Total value of BACS transfer<br>(Please make BACS transfer to Maidenhead ASC) |               |